

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Highlands Community Development District was held on **Tuesday, April 23, 2019 at 7:00 p.m.** at the Ayersworth Glen Clubhouse located at 11102 Ayersworth Glen Blvd. Wimauma, Florida 33598

Present and constituting a quorum:

Kangelia Baxter	Board Member, Chairman
Trang Chu	Board Member, Assistant Secretary
Elizabeth Brown	Board Member, Assistant Secretary
Otis Franklin	Board Member, Assistant Secretary

Also present were:

Bryan Radcliff	District Manager, Rizzetta & Company, Inc.
Sarah Warren	District Counsel, Hopping Green & Sams (phone)
Ted Swanson	Swanson & Sons
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Radcliff called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments.

THIRD ORDER OF BUSINESS

Consideration of Resumes for Vacant Seat

The Board considered resumes from five candidates for the vacant seat on the Highlands CDD Board of Supervisors.

<p>On a Motion by Ms. Baxter, seconded by Ms. Brown, with all in favor, the Board of Supervisors appointed John Cleveland as an Assistant Secretary for Highlands Community Development District.</p>

FOURTH ORDER OF BUSINESS

Administer Oath of Appointed Supervisors

Mr. Radcliff administered the oath of office to Mr. Cleveland and Mr. Cleveland responded in the affirmative. Mr. Radcliff informed Mr. Cleveland that as a Board Supervisor he is entitled to compensation of \$200.00 per meeting, up to an annual maximum of \$4,800.00. Mr. Cleveland accepted compensation. Ms. Warren reviewed Sunshine Laws and Public Records Laws with Mr. Cleveland.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2019-07, Re-designating Officers

Mr. Radcliff presented Resolution 2019-07 to the Board, which will re-designate officers of the District. The Board named Ms. Baxter as Chairman, Mr. Franklin as Vice Chairman, and all remaining supervisors as Assistant Secretaries.

On a Motion by Ms. Baxter, seconded by Ms. Brown, with all in favor, the Board of Supervisors adopted Resolution 2019-07 for Highlands Community Development District.

SIXTH ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Regular Meeting held on March 26, 2019

On a Motion by Ms. Brown, seconded by Ms. Baxter, with all in favor, the Board of Supervisors approved the minutes for the regular meeting held on March 26, 2019 for Highlands Community Development District.

SEVENTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for March 2019

On a Motion by Ms. Baxter, seconded by Mr. Franklin, with all in favor, the Board of Supervisors approved the operation and maintenance expenditures for March 2019 (\$75,691.51) for Highlands Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Series 2018, Construction Requisitions CR 14-19

On a Motion by Mr. Franklin, seconded by Ms. Brown, with all in favor, the Board of Supervisors ratified construction requisition 14-18 for Series 2018 Phase 4 and construction requisitions 17-19 for Series 2018 Phases 3B & 5 for Highlands Community Development District.

NINTH ORDER OF BUSINESS

Ratification of Change Order

On a Motion by Ms. Baxter, seconded by Mr. Franklin, with all in favor, the Board of Supervisors ratified change orders for materials purchases for phase 5 for Highlands Community Development District.

TENTH ORDER OF BUSINESS

Review of Vendor Maintenance Reports

Mr. Radcliff presented the monthly reports to the Board for discussion.

ELEVENTH ORDER OF BUSINESS

Consideration of Fitness Class Proposal

Mr. Radcliff presented a fitness class proposal from Atmosseffect fitness to the Board.

On a Motion by Ms. Brown, seconded by Ms. Baxter, with all in favor, the Board of Supervisors approved a six-month proposal from Atmosseffect Fitness for Highlands Community Development District.

TWELFTH ORDER OF BUSINESS

Consideration of Third Amended and Restated Disclosure of Public Financing

The Board approved the third amended and restated disclosure of public financing pending amendments by District Counsel.

On a Motion by Ms. Brown, seconded by Ms. Baxter, with all in favor, the Board of Supervisors approved the third amended and restated disclosure of public financing pending amendments by District Counsel for Highlands Community Development District.

THIRTEENTH ORDER OF BUSINESS

Consideration of Resolution 2019-08, Ratifying the Sale of Series 2018 Bonds

On a Motion by Ms. Baxter, seconded by Ms. Chu, with all in favor, the Board of Supervisors adopted Resolution 2019-08, ratifying the sale of series 2018 bonds for Highlands Community Development District.

FOURTEENTH ORDER OF BUSINESS

Discussion of Community Children's Choir

The Board agreed to table the discussion of a community children's choir until further notice.

FIFTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Ms. Warren presented her District Counsel report to the Board. Ms. Warren discussed the on-going work she is doing on the conveyance of Phase 3A

B. District Engineer

Mr. Amaden was not present.

C. District Manager

Mr. Radcliff announced that the next meeting will be held on Tuesday, May 28, 2019 at 7:00PM at the Ayersworth Clubhouse, located at 11102 Ayersworth Glen Blvd. in Wimauma, Florida 33598. The proposed budget for the Fiscal Year 2019/2020 will be presented at this meeting.
Mr. Radcliff presented his District Manager's report to the Board.

D. Clubhouse Manager

Ms. Brown presented the clubhouse manager report to the Board. The Board agreed to table the proposal from Gladiator pressure washing pending additional quotes.

On a Motion by Ms. Baxter, seconded by Ms. Chu, with all in favor, the Board of Supervisors agreed to increase the debit card amount from \$500.00 to \$750.00 for Highlands Community Development District.

SIXTEENTH ORDER OF BUSINESS

Supervisor Requests

Ms. Baxter commented on preventative maintenance for the AC unit.

SEVENTEENTH ORDER OF BUSINESS

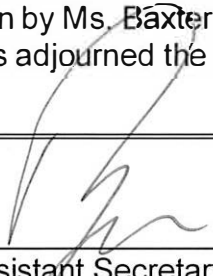
Audience Comments


A resident commented on cars parking on his grass during the weekends.

EIGHTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Baxter, seconded by Mr. Franklin, with all in favor, the Board of Supervisors adjourned the meeting at 9:34 p.m. for Highlands Community Development District.


Secretary/ Assistant Secretary


Chairman/Vice Chairman