

MINUTES OF MEETING

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

HIGHLANDS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Highlands Community Development District was held on **Wednesday, March 27, 2018 at 7:00 p.m.** at the **Ayersworth Glen Clubhouse** located at **11102 Ayersworth Glen Blvd. Wimauma, Florida 33598**

Present and constituting a quorum:

Al Thomka	<b>Board Member, Chairman</b>
Jeff Jones	<b>Board Member, Vice Chairman</b>
Elizabeth Brown	<b>Board Member, Assistant Secretary</b>
Otis Franklin	<b>Board Member, Assistant Secretary</b>
Kangelia Baxter	<b>Board Member, Assistant Secretary</b>

Also present were:

Joseph Roethke	<b>Regional District Manager, Rizzetta &amp; Company, Inc.</b>
Sarah Warren	<b>District Counsel, Hopping Green &amp; Sams</b>
Ted Swanson	<b>Swanson &amp; Sons</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Roethke called the meeting to order and conducted roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

A resident asked a question about monument lighting and brick wall installation.

A resident asked a question about weeds and dead grass on the Blvd.

45 **THIRD ORDER OF BUSINESS** **Consideration of Minutes of the Board of**  
46 **Supervisors Regular Meeting Held on**  
47 **February 27, 2018**  
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On a Motion by Ms. Brown, seconded by Ms. Baxter with all in favor, the Board of Supervisors approved the minutes for the regular meeting held on February 27, 2018 for Highlands Community Development District.

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50 **FOURTH ORDER OF BUSINESS** **Consideration of Operation and**  
51 **Maintenance Expenditures for February**  
52 **2018**  
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54 Mr. Jones sked questions about utility & security invoices.  
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On a Motion by Mr. Jones, seconded by Mr. Thomka with all in favor, the Board of Supervisors approved the operation and maintenance expenditures for February 2018 (\$68,831.16) for Highlands Community Development District.

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57 **FIFTH ORDER OF BUSINESS** **Review of Vendor Maintenance Reports**  
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59 Mr. Swanson reviewed the landscape report and presented a proposal for sod replacement to the  
60 Board. A discussion ensued regarding weed issues and solutions to resolve these problems,  
61 specifically at the entrances and along the main Blvd. Mr. Swanson gave the Board an estimate of  
62 10,000 square feet of sod that will need to be replaced at both main entrances, plus an additional  
63 110,000 square feet of area that could potentially be hydro-mulched.  
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On a Motion by Ms. Baxter, seconded by Ms. Brown with all in favor, the Board of Supervisors approved the proposal from Swanson & Sons for sod replacement at a cost not to exceed \$8,000.00 at both main entrances for Highlands Community Development District.

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66 There was no discussion on the pond, pool, or janitorial service reports at this time.  
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68 **SIXTH ORDER OF BUSINESS** **Discussion Regarding Amenity Polices and**  
69 **Rates**  
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71 Ms. Brown mentioned one inconsistency in the rental form regarding the deposit amount and rental  
72 fee. The Board made no changes to the polices at this time, but these will be reviewed again at the  
73 next meeting.  
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75 **SEVENTH ORDER OF BUSINESS** **Consideration of Proposals for Janitorial**  
76 **Services**  
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78 Mr. Roethke presented proposals for Janitorial Services to the Board.



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**TWELFTH ORDER OF BUSINESS      Adjournment**

On a Motion by Mr. Franklin, seconded by Mr. Thomka, with all in favor, the Board of Supervisors adjourned the meeting at 8:55 p.m. for Highlands Community Development District.

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Secretary/ Assistant Secretary

  
Chairman/Vice Chairman